



ENCORE BUSINESS SYSTEM LIMITED

Khaleeli Centre, 2nd Floor, 4, Montieth Road

Egmore, Chennai 600 008

Phone : +91 44 2841 4144

Email : encorebusiness@gmail.com

CIN : L65191TN1990PLC019828

July 12, 2018.

The Listing Department
Metropolitan Stock Exchange of India Ltd.
4th floor, Vibgyor Tower,
Plot NO.C62, G-Block
Bandra Kurla Complex
Bandra West
Mumbai-400098.

Dear Sirs,

Sub: Notice for 28th Annual General Meeting on Thursday, 2.8.2018.

Please find attached NOTICE to the Shareholders for the 28th Annual General Meeting of the Shareholders to be held on 2nd August 2018.

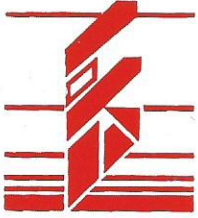
Thanking you,

Yours truly,
For Encore Business System Ltd.


Director.



Encl: as above



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NOTICE TO THE SHAREHOLDERS

NOTICE is hereby given that the Twenty Eighth Annual General Meeting of the shareholders of the Company will be held at " Khaleeli Center, 2nd Floor, No-4, Montieth Road, Egmore, Chennai- 600008 on Thursday, 2nd August 2018 at 11.30 AM to transact the following business:

ORDINARY BUSINESS

1. To receive, consider and adopt the audited Balance Sheet as at 31st March 2018 and the Profit & Loss Account for the year ended 31st March 2018, together with the reports of the Board of Directors and Auditors' thereon.
2. To appoint a Director in place of Miss S Monisaa, Director, who retires by rotation at this Annual General Meeting and being eligible offer herself for re-appointment.
3. To ratify the appointment of Auditors and fix their remuneration:

"RESOLVED that pursuant to the provisions of Section 139 and all other applicable provisions, if any, of the Companies Act, 2013 and the rules framed there under, as amended from time to time, the company hereby ratifies the appointment of M/s. S. Parimelazhagan & Co., Chartered Accountants (Firm Registration No.6514S) as Auditors of the company to hold office from the conclusion of this Annual General Meeting till the conclusion of the next Annual General Meeting of the Company to be held in the year 2019 at such remuneration plus service tax, reimbursement of travelling and other out-of-pocket expenses incurred by them in connection with the audit as may be mutually agreed between the Board of Directors of the Company and the Auditors."

/ By order of the Board /




R. Rangarajan
Director.

Place: Chennai

Date: 30.05.2018



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Notes:

1. A member entitled to attend and vote at the above meeting is entitled to appoint one or more proxies to attend on a poll to vote instead of him or the proxy or proxies so appointed need not be a member or Members as the case may be of the company. The instrument of proxy duly stamped and executed for use at the meeting must be lodged at the registered office of the company not later than 48 hours before the time fixed for the meeting.
2. The Register of Members and Share Transfer books of the company remain closed from 27th July 2018 to 2nd August 2018 (Both days inclusive)
3. Shareholders desiring any information as regards the Accounts are required to write to the Company at least seven days in advance of the meeting so that the information, to the extent practicable, can be made available at the meeting.
4. Members are requested to notify immediately changes, if any, in their registered addresses to the Company's Registrar and Share Transfer Agents M/s. Cameo Corporate Services Limited, Subramaniam Buildings", No.1 Club House Road, Off Anna Salai, Chennai 600 002.
5. Members who hold shares in dematerialized form are requested to bring their Client ID and DP ID numbers for easy identification of attendance at the meeting and number of shares held by them.

/ By order of the Board /




R. Rangarajan
Director

Place: Chennai
Date: 30.5.2018