

| RECONCILIATION OF SHARE CAPITAL AUDIT | | | |
|--|---|-----------|----------|
| Scrip code* | 531750 | | |
| NSE Symbol | | | |
| MSEI Symbol* | EBSL | | |
| ISIN | INE572B01018 | | |
| Name of the company* | ENCORE BUSINESS SYSTEM LIMITED | | |
| Registered office address | | | |
| Registered office address* | 2ND FLOOR, KHALEELI CENTRE, 4 MONTIETH ROAD, EGMORE, CHENNAI - 600008 | | |
| Registered office state* | TAMILNADU | | |
| Registered office city* | CHENNAI | | |
| Registered office district* | CHENNAI | | |
| Registered office pin code* | 600008 | | |
| Registered office contact number* | ISD Code* | STD Code* | Number* |
| | 91 | 44 | 28414144 |
| Registered office fax | | 44 | 28414144 |
| Registered office country* | INDIA | | |
| Registered office website | www.encorebusiness.in | | |
| Registered office email | encorebusiness@gmail.com | | |
| Correspondence address | | | |
| Same as above | Yes | | |
| Correspondence address | as above | | |
| Correspondence state | as above | | |
| Correspondence city | as above | | |
| Correspondence district | as above | | |
| Correspondence pin code | 600008 | | |
| Correspondence contact number | ISD Code | STD Code | Number |
| | 91 | 44 | 28414144 |
| Correspondence fax | | 44 | 28414144 |
| Correspondence country | INDIA | | |
| Correspondence email | encorebusiness@gmail.com | | |
| Reporting quarter* | 30-09-2019 | | |
| Face value* | 10 | | |

| Stock Exchange Details : | Name of stock Exchange | Listed Capital | % Of total issued capital |
|---|--|-----------------------|----------------------------------|
| Name of other stock exchanges where the company's securities are listed | Metropolitan Stock Exchange of India Ltd(MSEI) | 3097421 | 100 |
| Remarks | | | |

| Capital Details : | | |
|---|------------------|---------------------------|
| | Number of shares | % Of total issued capital |
| Issued capital* | 3097421 | |
| Listed capital (As per company records)* | 3097421 | 100 |
| Held in dematerialised form in CDSL* | 757592 | 24.46 |
| Held in dematerialised form in NSDL* | 1264235 | 40.82 |
| Physical* | 1075594 | 34.73 |
| Total no.of shares* | 3097421 | 100 |
| Reasons for difference if any, Between issued capital and listed capital* | 0 | |
| Reasons for difference if any, Between issued capital and total number of shares* | 0 | |
| Reasons for difference if any, Between listed capital and total number of shares* | 0 | |

Certifying the details of changes in share capital during the quarter under consideration as per Table below :

| | |
|-------------------------------------|----|
| Whether changes during the quarter* | No |
|-------------------------------------|----|

| | |
|--|-----|
| Register of members is updated* | Yes |
| If not, Updated upto which date | |
| Reference of previous quarter with regards to excess dematerialised shares,If any. | NA |
| Has the company resolved the matter (excess dematerialised shares mentioned above) in the current quarter ?* | NA |
| If not, Reason why ? | |

| Mentioned the total no.of requests, If any, confirmed after 21 days and the total no.of requests pending beyond 21 days with the reasons for delay | | | |
|---|-----------------|---------------|-------------------|
| Total no.of demat requests | No.of requests* | No.of shares* | Reasons for delay |
| Confirmed after 21 days* | 0 | 0 | 0 |
| Pending for more than 21 days* | 0 | 0 | 0 |
| Remarks | | | |

| Compliance Officer Details | |
|---|------------------------------|
| Whether Qualified Company Secretary is Compliance Officer * | Yes |
| Whether Compliance officer appointed | Yes |
| Name of the compliance officer* | MR. PACKIARAJAN SENTHILKUMAR |
| Date of Appointment * | 01-04-2018 |
| Designation* | COMPLIANCE OFFICER |
| Membership Nos | ACS-9194 |
| Telephone no.* | 044-28414144 |
| Fax no. | 044-28414144 |
| E-mail id* | encorebusiness@gmail.com |
| Whether any change in Compliance Officer during the previous 2 quarters* | No |
| Whether the previous Compliance Officer was Qualified Company Secretary * | |

| Details of Previous Compliance Officer | | |
|---|--|--|
| Previous Compliance Officer Name | | |
| Membership Nos | | |
| Date of Appointment | | |
| Date of Cessation | | |

| Certifying Auditor Details | |
|---|--|
| CA/CS* | Company secretary |
| Name of certifying auditor* | R. ALAGAR |
| Date of issue of report* | 17-10-2019 |
| Address* | 1E, Nithya Grandeur, 1A Kannan Nagar 3rd Main Road, Nanganallu, Chennai -6000671 |
| City* | Chennai |
| Pincode* | 600061 |
| Contact no.* | 044-22243194 |
| Fax no. | - |
| Email | alagarr@gmail.com |
| Membership no.* | 3913 |
| Firms registration number of audit firm | |
| Name of the firm* | ALAGAR |
| COP number* | F4720 |
| Registrar and Share Transfer Agent Details | |
| Appointment of common agency for share registry work* | Yes |
| Whether Registered with SEBI | |
| Name of RTA | CAMEO CORPORATE SERVICES LIMITED |
| SEBI registration no. | INR000003753 |
| Address | SUBRAMANIAN BUILDING, 1 CLUB HOUSE ROAD, CHENNAI-600002 |
| State | TAMILNADU |
| City | CHENNAI |
| Pincode | 600002 |
| Contact no. | 044-28410390 |
| Fax number of RTA | 044-28460129 |
| E-mail id | investor@cameoindia.com |
| Website Address | cameoindia.com |
| Whether any change in Registrar and Share Transfer Agents * | No |
| Previous Registrar and Share Transfer Agents Name | |
| Date of Cessation | |
| Any other detail that the auditor may like to provide. (e.g. BIFR company, delisting from SE) | |