

RECONCILIATION OF SHARE CAPITAL AUDIT

| 1. | For Quarter ended | 30 th September 2021 | | | |
|----------|---|---|--|--|--|
| 2. 3. | ISIN Face Value | INE572B01018 Rs.10/- | | | |
| 4. 5. | Name of the Company Registered Office Address | ENCORE BUSINESS SYSTEM LIMITED 2 nd floor, Kaleeli Centre No.4, Montieth Road, Egmore Chennai-600 008 | | | |
| 6. | Correspondence Address | 2 nd floor, Kaleeli Centre No.4, Montieth Road, Egmore Chennai-600 008 | | | |
| 7. 8. | Telephone & Fax Nos Email Address | 044-28414144, 044-284141457 | | | |
| 9. | Name of the Stock Exchanges where the company's securities are listed Metropolitan Stock Exchange of India Ltd | | | | |

| | | Number of Shares | % of total Issued Capital |
|-----|---|-------------------------|------------------------------|
| 10. | Issued Capital | 3097421 | 100.00 % |
| 11. | Listed Capital (Exchange wise) (as per Company records) | 3097421 | 100.00 % |
| 12. | Held in dematerialized form in CDSL | 763392 | 24.57 % |
| 13. | Held in dematerialized form in NSDL | 1258535 | 40.71 % |
| 14. | Physical | 1075494 | 34.72 % |
| 15. | Total No of shares (12+13+14) | 3097421 | 100.00 % |
| 16. | Reasons for difference, if any, between (10 | 0&11), (10&15), (11&15) | NIL |

| 17. | Certifying the details o | f changes in shar | e capital | during th | e quarter | under | consideration as per |
|-----|--------------------------|-------------------|-----------|-----------|-----------|-------|----------------------|
| | Table below: | | | | C I | | It's |

| Particulars*** | No.of shares | applied for listing | Listed on Stock Exchanges (Specify Names) | Whether intimated to CDSL | Whether intimated to NSDL | In- prin.appr.pending for SE (specify Names) |
|----------------|-----------------|---------------------|--|---------------------------|---------------------------|---|
| NIL | NIL | NIL | NIL | NIL | NIL | NIL |

***Rights, Bonus, Preferential Issue, ESOPs, Amalgamation, Buyback, Capital Reduction, forfeiture, Any other (to specify),



18. Register of Members is updated (Yes/No) if not updated upto which date

YES

19. Reference of previous quarter with regards to excess dematerialized shares, if any

NIL

20. Has the company resolved the matter mentioned point No. 19 above in the current quarter? If not, reason why?

NA

21. Mention the total no. of requests, if any, confirmed after 21 days and the total no. of requests pending beyond 21 days with the reason for delay:

| Total No. of demat requests | Reasons for delay | | |
|-------------------------------|-------------------|-----|-----|
| Confirmed after 21 days | NIL | NIL | NIL |
| Pending for more than 21 days | NIL | NIL | NIL |

22. Name, Telephone & Fax No of the Compliance Officer of the Company

Mr. Packiarajan Senthilkumar 044-28414144

23. Name, Address, Tel & Fax No, C.P No. of the Company Secretary

AXN PRABHU C.P.No. 11440

Address: No: 89/1, Harrington Road, Jaingroups Tower, off Pachaiyappa's College, Chennai – 600 030

Mobile: +91- 9994467767

24. Appointment of common Agency for Share Registry work

Name & Address

Cameo Corporate Services Limited Subramaniam Building No.1, Club House Road Chennai-600 002.

Any other detail that the Company Secretary may like to provide (e.g., BIFR Company, delisting from SE, Company changed its name etc.,)

NIL

Place: Chennai Date: 25-10-2021

AXN PRABHU

Company Secretary in Whole time Practice

C.P No. 11440

UDIN: F003902C001267771