



### RECONCILIATION OF SHARE CAPITAL AUDIT

1. For Quarter ended 

31 <sup>st</sup> December 2021
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2. ISIN 

INE572B01018
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3. Face Value 

Rs.10/-
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4. Name of the Company 

ENCORE BUSINESS SYSTEM LIMITED
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5. Registered Office Address 

2 <sup>nd</sup> floor, Kaleeli Centre
No.4, Montieth Road, Egmore
Chennai-600 008
6. Correspondence Address 

2 <sup>nd</sup> floor, Kaleeli Centre
No.4, Montieth Road, Egmore
Chennai-600 008
7. Telephone & Fax Nos 

044-28414144, 044-284141457
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8. Email Address 

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9. Name of the Stock Exchanges where the company's securities are listed

#### Metropolitan Stock Exchange of India Ltd

	Number of Shares	% of total Issued Capital
10. Issued Capital	3097421	100.00 %
11. Listed Capital (Exchange wise) (as per Company records)	3097421	100.00 %
12. Held in dematerialized form in CDSL	763392	24.57 %
13. Held in dematerialized form in NSDL	1258535	40.71 %
14. Physical	1075494	34.72 %
15. Total No of shares (12+13+14)	<b>3097421</b>	<b>100.00 %</b>
16. Reasons for difference, if any, between (10&11), (10&15), (11&15)	NIL	

17. Certifying the details of changes in share capital during the quarter under consideration as per Table below:

Particulars***	No.of shares	Applied/Not applied for listing	Listed on Stock Exchanges (Specify Names)	Whether intimated to CDSL	Whether intimated to NSDL	In-prin.appr.pending for SE (specify Names)
NIL	NIL	NIL	NIL	NIL	NIL	NIL

\*\*\*Rights, Bonus, Preferential Issue, ESOPs, Amalgamation, Buyback, Capital Reduction, forfeiture, Any other (to specify),

18. Register of Members is updated (Yes/No) if not updated upto which date

YES

19. Reference of previous quarter with regards to excess dematerialized shares, if any

NIL

20. Has the company resolved the matter mentioned point No.19 above in the current quarter? If not, reason why?

NA

21. Mention the total no. of requests, if any, confirmed after 21 days and the total no. of requests pending beyond 21 days with the reason for delay:

Total No. of demat requests	No. of requests	No. of shares	Reasons for delay
Confirmed after 21 days	NIL	NIL	NIL
Pending for more than 21 days	NIL	NIL	NIL

22. Name, Telephone & Fax No of the Compliance Officer of the Company

Mr. Packiarajan Senthilkumar  
044-28414144

23. Name, Address, Tel & Fax No, C.P No. of the Company Secretary

AXN PRABHU  
C.P.No.  
Address  
  
Mobile:

24. Appointment of common Agency for Share Registry work

Name & Address

Cameo Corporate Services Limited  
Subramaniam Building  
No.1, Club House Road  
Chennai-600 002.

25. Any other detail that the Company Secretary may like to provide (e.g., BIFR Company, delisting from SE, Company changed its name etc.,)  
NIL

**For M/s AXN PRABHU & ASSOCIATES**

Place: Chennai

Sd/-

Date :20-01-2022

XAVIER NICHOLAS PRABHU  
Company Secretary in Whole time Practice  
C.P No. 11440 FCS 3902  
UDIN: F003902C002237342