

R.ALAGAR, B.Com., FCS
Company Secretary

1E, Nithya Grandeur
1A, Kannan Nagar 3rd Main Road,
Nanganallur,
Chennai-600061
Ph. 22243194
Mobile: 9940682194
email: alagarr@gmail.com

RECONCILIATION OF SHARE CAPITAL AUDIT

1. For Quarter ended

30th September 2020

 2. ISIN

INE572B01018

 3. Face Value

Rs.10/-

 4. Name of the Company

ENCORE BUSINESS SYSTEM LIMITED

 5. Registered Office Address

2 nd floor, Kaleel Centre
No.4, Montieth Road, Egmore
Chennai-600 008
 6. Correspondence Address

2 nd floor, Kaleel Centre
No.4, Montieth Road, Egmore
Chennai-600 008
 7. Telephone & Fax Nos

044-28414144, 044-284141457

 8. Email Address

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 9. Name of the Stock Exchanges where the company's securities are listed
Metropolitan Stock Exchange of India Ltd
- | | Number of Shares | % of total Issued Capital |
|---|------------------|---------------------------|
| 10. Issued Capital | 3097421 | 100.00 % |
| 11. Listed Capital (Exchange wise)
(as per Company records) | 3097421 | 100.00 % |
| 12. Held in dematerialized form in CDSL | 763392 | 24.57 % |
| 13. Held in dematerialized form in NSDL | 1258535 | 40.71 % |
| 14. Physical | 1075494 | 34.72 % |
| 15. Total No of shares (12+13+14) | 3097421 | 100.00 % |
| 16. Reasons for difference, if any, between (10&11), (10&15), (11&15) | NIL | |
| 17. Certifying the details of changes in share capital during the quarter under consideration as per Table below: | | |

Particulars***	No.of shares	Applied/Not applied for listing	Listed on Stock Exchanges (Specify Names)	Whether intimated to CDSL	Whether intimated to NSDL	In-prin.appr.pending for SE (specify Names)
NIL	NIL	NIL	NIL	NIL	NIL	NIL

***Rights, Bonus, Preferential Issue, ESOPs, Amalgamation, Buyback, Capital Reduction, forfeiture, Any other (to specify),



18. Register of Members is updated (Yes/No) if not updated upto which date

YES

19. Reference of previous quarter with regards to excess dematerialized shares, if any

NIL

20. Has the company resolved the matter mentioned point No.19 above in the current quarter? If not, reason why?

NA

21. Mention the total no.of requests, if any, confirmed after 21 days and the total no.of requests pending beyond 21 days with the reason for delay:

Total No.of demat requests	No.of requests	No.of shares	Reasons for delay
Confirmed after 21 days	NIL	NIL	NIL
Pending for more than 21 days	NIL	NIL	NIL

22. Name, Telephone & Fax No of the Compliance Officer of the Company

Mr. Packiarajan Senthilkumar 044-28414144
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23. Name, Address, Tel & Fax No, C.P No.of the Company Secretary


R.Alagar, C.P.No.3913 1E, Nithya Grandeur 1A, Kannan Nagar 3 rd Main Road, Nanganallur, Chennai-600061 Tel: 22243194
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24. Appointment of common Agency for Share Registry work
Name & Address

Cameo Corporate Services Limited Subramaniam Building No.1, Club House Road Chennai-600 002.

25. Any other detail that the Company Secretary may like to provide (e.g.BIFR Company, delisting from SE, Company changed its name etc.)
NIL

Place : Chennai
Date :16-10-2020


R.Alagar
Company Secretary in Wholetime Practice
C.P No. 3913
UDIN- F004720B000978946

